

**Minutes of the Policy Committee Meeting  
held on Monday 18 September 2017 at 7.30 pm  
in the Fair Oak Village Hall**

**Those Present:** Mr C Bird, Mrs H Douglas (Chairman), Mrs M Shepherd, Mr J Sorley & Mr P Spearey.

**Other Members Present:** Mr H McGuinness & Des Scott

**Apologies:** Mr A Cossey, Mr J Goss, Mr P Harwood & Mr T Mignot

**In attendance:** Ms C Gosling, Clerk & Mrs J Cahill, RFO

**PUBLIC PARTICIPATION**

None present.

**18 DECLARATIONS OF INTEREST**

None received.

**19 MINUTES**

Members noted the minutes of the meeting dated 19 June 2017 (approved at Full Council on 17 July 2017).

**20 MATTERS ARISING**

None.

**21 FINANCE REPORT**

The RFO presented the August Finance Report. Mr Bird proposed to approve the Finance report, Mrs Shephard seconded and all voted in favour. Mrs Shephard proposed to approve the finance report dated 18 September 2017, Mr Bird seconded and all voted in favour. Members noted cheque signing and BACS payments. Members requested the paperwork a few days in advance of the meeting to analyse the transactions. Clerk and RFO to discuss.

**22 CORRESPONDENCE**

**23** HALC – e-Update September 2017. Noted.

**24** HALC – Hampshire 2017/18 Precepts Report. Noted.

**25** RBS rialtas – notice of support and trainers. Noted.

**26** Street Pastors Weekly Diaries: 28/7/17; 1/9/17. Noted.

- 27 One Community – August and September editions of Network and Volunteering Matters. Noted.
- 28 Victim Care Service – thank you for £150 donation. Noted.
- 29 Copy email re Knowle Lane heavy goods vehicles. Noted.
- 30 Local Council People & Development – Training and Events Programme 2018. Noted.
- 31 CPRE – notice<sup>3</sup> of Hampshire’s Neighbourhood Planning conference on 5/10/17. Noted.
- 32 HALC – Big Lottery Fund – Awards for all. Noted.
- 33 LCPD – Employment update – changes to tribunal fees. Noted.
- 34 Royal British Legion July newsletter. Noted.
- 35 Hampshire Police and Crim Panel: have your say to put the brakes on traffic crime and associated nuisance. Noted.
- 36 Request from Allotment Association to keep the WC throughout the year. Referred to budget/Leisure.
- 37 AON – important information about insurance Policy. Noted.
- 38 HALC – Annual Review 2016-2017 – celebrating 70 years. Noted.
- 39 HCC – notice of Hampshire Highway Service Contract for Highway Maintenance. Noted.
- 40 Fair Oak Village Hall. Acknowledging termination of Parish Council tenancy at the Village Hall. Noted.
- 41 BIFOHH Community Safety Group noted of 13 July 2017. Noted.
- 42 Wyvern College – thank you for support during the Wyvern 10K race. Noted.
- 43 HALC – The voice of the Councillor 2017 – final version. Noted.

**44 INSURANCE POLICY**

Members reviewed the Council’s insurance policy and received the following quotations:

<b>Aviva</b>	<b>£6,650.53</b> (current insurer)
<b>Inspire</b>	<b>£6,783.54</b>
<b>Hiscox</b>	<b>£6,983.06</b>

Members queried the detail of the email/internet and crisis management cover offered on other policies. The Clerk to obtain an explanation of the criteria.

Mrs Douglas proposed to accept the quotation from Aviva, Mr Spearey seconded and all voted in favour.

**45 NEW STYLE NEWSLETTERS**

The Deputy Clerk had arranged a draft new style newsletter now that the Council's edition is printed in colour. Members were happy with the new design. The Clerk reported that the new design will be launched with the opening of our new offices with a possible redesign of the logo.

This was all the business and the meeting closed at 8.05 pm.

Signed ..... Chairman