



**Minutes of the Leisure and Properties Committee Meeting
held on Monday 14 May 2018 at 6.30 pm
at 2 Knowle Park Lane, Fair Oak**

Councillors Present: Mr C Bird (Vice Chairman), Mr J Goss, Mr H McGuinness, Mr J Noel, Mrs M Shephard (from item 5) and Mr J Sorley

Other Councillors present: Mrs H Douglas

Apologies: Mrs D Lusmore

In Attendance: Ms M Stephens, Clerk, Mrs L Greenslade, Deputy Clerk and Mr C Burchett, Ranger.

PUBLIC SESSION

No members of the public were present.

1 DECLARATIONS OF INTEREST

None received.

2 MINUTES

RESOLVED:

That the minutes of the Leisure & Properties Committee meeting held on 12 February 2018, be signed by the Chairman as a correct record.

MATTERS ARISING

49 – Allotment Update

The Deputy Clerk advised that the tenant of plot 6 at Campbell Way had surrendered their allotment.

3 FENCE AT RAINBOW PRE-SCHOOL

Members discussed the budget request for the fence surrounding Rainbow Pre-School, at the Woodland Community Centre (as agreed in principle by the Full Council on 16 April 2018).

Quotes received were:-

- £2400 – All Aspects
- £2999 – S W Marchant
- £4925 – SCF

RESOLVED:

- a) That the budget request for fencing surrounding the Pre-School be approved;
and

- b) That All Aspects be appointed as contractor at £2400 and that work commence on 21 May.

4 BOUNDARY FENCE AT KNOWLE HILL

Members considered replacing/repair of the boundary fence at Knowle Hill, following the request from the adjacent land owner. It was acknowledged that there was no legal requirement to carry out such works.

RESOLVED

That no action be taken.

5 ALLOTMENT TENANCY AGREEMENT

The Ranger gave an update on the allotments including: the regular inspections had started; the toilet was now in situ at Knowle Park and currently there was one vacant allotment at Campbell Way. He informed Members of the passing of Mike Sambles, who had been of great help during his tenancy at the allotments.

Members discussed a request from a tenant to amend the current policy allowing for a pent roof shed.

RESOLVED

That no changes be made to the existing tenancy agreement.

6 PARISH OFFICE SIGNAGE

Members considered design options for outside signage (with quotes) and include a clock for the front of the building.

RESOLVED:

- a) That a recommendation be submitted to Full Council to erect the smaller brushed steel wording to the side and front of the building, and
- b) That a clock be sourced for the front of the building.

7 SILENT SOLDIER

Members considered the positioning of the Silent Soldier, donated by Eastleigh Borough Council to the Parish Council, in remembrance to those who died in the First World War.

Following a recent Remembrance Planning meeting it had been suggested the Parish Council also purchase a second Silent Soldier. The Clerk reported on various options available for the purchase.

RESOLVED:

- a) That the Silent Soldier donated by Eastleigh Borough Council be positioned in the Church grounds, fronting Botley Road (subject to permission from St Thomas Church); and
- b) The Parish Council purchase an additional Silent Soldier, to stand on the open space land at the crossroad in Horton Heath.

8 WOODLAND COMMUNITY CENTRE

The Ranger updated Members on progress for the opening of the Centre to users and the public art projects. He said the Centre had not passed the Council's independent fire risk assessment on the doors leading to the Oak and Nursery rooms. Officer would ensure that the recommendations from the assessment were complied with prior to the opening of the Centre.

Members reviewed the budget allocation for the Community Centre.

RESOLVED

- a) That a deadline for the work on the fire doors be given to the developer. If this was not met, repairs would be undertaken and an invoice raised for the cost; and
- b) That a recommendation be submitted to Full Council to transfer ear marked reserves in the sum of £39,000, to the main budget, to proceed with furnishings and fixings.

9 PROPERTY MATTERS

Members received an update from the Ranger on matters affecting Parish properties and discussed quotes.

RESOLVED:

- a) That the budget request for CCTV at the Woodland Community Centre from CSG at £3577 be approved.
- b) That the budget request for drainage on football pitch 2 from P J & C M Froud at £7990 be approved; and
- c) That the budget request for resurfacing Knowle Park Play area from Vitaplay at £13920 be approved.

Members expressed their thanks and appreciation to the Ranger and his team for their hard work.

This was all the business and the meeting finished at 7.38 pm.

Signed Chairman