



Fair Oak and Horton Heath Parish Council

2 Knowle Park Lane, Fair Oak, Eastleigh, SO50 7GL
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SUMMONS

Dear Member

28 August 2018

You are hereby summoned to attend a meeting of COMMUNITY EVENTS SUB-COMMITTEE at the Parish Offices, 2 Knowle Park Lane, Fair Oak on **Monday, 3 September 2018 at 7.30 p.m.** *or at the conclusion of the public participation period.

Please note change in meeting time

Melanie Stephens

Melanie Stephens
Clerk

PUBLIC PARTICIPATION:

*If required, the meeting will be preceded by a public participation period of up to 15 minutes, where members of the public are entitled to address the Committee on issues relevant to the business of the Parish Council.

AGENDA

1 APOLOGIES

To note any apologies for absence.

2 DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

3 MINUTES

To approve the minutes of the meeting held on 30 July 2018.

4 COLLECTION MONEY 2018

To discuss ideas for distributing the money collected at the 2018 carnival.

5 COMMUNITY EVENT 2019

To discuss the format of the 2019 community event, including: -

- Survey results analysis (survey - to follow)
- Reviewing the cost of previous years' events (finance report - to follow)
- Retention of the procession ('mind map' - to follow)
- Format of the fete
- Any other organisation changes required, and the impact of these.

All recommendations would be submitted to the Leisure & Properties Committee for consideration at their meeting on 10 September 2018.

To: Committee Members

Cllr N Couldrey
Cllr Mrs H Douglas (Chairman)
Cllr H McGuinness
Cllr J Noel
Cllr Mrs M Shephard
Cllr P Spearey

Officers

Mrs Greenslade (Deputy Clerk)
Ms M Stephens (Clerk)