



**Minutes of the Annual General meeting  
held on Monday 16 May 2016 at 7.30 pm  
in the Fair Oak Village Hall, Shorts Road, Fair Oak**

**Those Present:** Mr P Barrett Mr C Bird, Mrs H Douglas , Mr J Goss, Mr H McGuinness, Mrs M Shephard, Mr P Spearey.

**Apologies:** Mr A Cossey, Mrs D Lusmore, Mr T Mignot, Mr J Noel, Mr R Rushton, Mr D Scott, Mr Sorley, Mr R Smith

**In attendance:** Ms C Gosling, Mrs L Greenslade, Clerk and Deputy, Mrs J Cahill, RFO.

**PUBLIC SESSION**

One members of the public present who did not wish to speak.

Mr Spearey presented Mrs Douglas with a bouquet of flowers in recognition of 25 years service, as Chairman to the Council. Members voted in favour of the idea of planting a tree.

**32 VILLAGE CENTRE**

In the absence of Chris Herbert, Senior Economic Development Officer from Eastleigh Borough, the Clerk outlined proposals to enhance the vacant shops in the village centre.

**33 ELECTION OF CHAIRPERSON**

Mr Spearey proposed Mrs Douglas as Chairperson, Mr Goss seconded. There were no other nominations. Members voted unanimously in favour and Mrs Douglas signed the declaration of acceptance of office.

Mrs Douglas took the Chair.

**34 ELECTION OF VICE CHAIRPERSON**

Mrs Douglas proposed Mr Spearey as Vice Chairperson, Mr Barrett seconded. There were no other nominations. Members voted in favour of Mr Spearey becoming Vice Chairperson.

**35 PARISH OFFICE COMMITTEE**

Mrs Douglas proposed the Council appoint seven members to form a "Parish Office Committee", Mr Spearey seconded and all voted in favour.

**36 COMMITTEES**

Mrs Douglas proposed to vote "en bloc" for the appointment of Members to committees, Mr Spearey seconded and all voted in favour. Appendix A.

There is one vacancy on Planning & Highways and Finance & Staffing. These will be highlighted at the next Full Council meeting.

### **37 VILLAGE CENTRE WORKING PARTY**

Members voted in favour of creating a working party for the Village Centre. Messrs Noel, Rushton, Scott, Sorley, Spearey and Mrs Shephard expressed an interest.

### **38 MEETING DATES 2016/2017**

Members noted meeting dates for 2016/2017.

### **39 STANDING ORDERS**

Mr Spearey proposed to adopt Standing Order (no changes to current document), Mr Goss seconded and all voted in favour. Resolved.

### **40 DECLARATIONS OF INTEREST AND DISPENSATION**

None received.

### **41 MINUTES**

Mr Spearey proposed to approve the minutes of the Full Council meeting dated 18 April 2016, as a true and accurate record, Mr McGuinness seconded and all voted in favour. There were no matters arising.

### **42 PLANNING AND HIGHWAYS**

Mr Spearey proposed to approve the minutes of 25 April, Mr Goss seconded and all voted in favour.

### **43 CORRESPONDENCE**

**44** EBC – ALC’s response to the recent Stress Survey. Noted.

**45** Local Councils Update Issue 195. Noted.

**46** David Ebert LLB Solicitors – land exchange – Knowle Park. Noted.

**47** Open Spaces Society – Ten years left to find our way. Noted.

**48** One Community – newsletter, network and volunteering matters. Noted.

**49** HSBC – important changes to Business Banking Terms and additional conditions from 30.6.16. Noted.

**50** Street Pastors Weekly Diary: 29/4/16,. Noted.

**51** Community Speed Watch reports from 19.4.16 and 24.4.16. Noted.

**52** Eastleigh College – thank you from recent work experience student. Noted.

**53** HALC – invitation to take part in “Village of the year” competition. Noted.

**54** Royal British Legion “poppy appeal” interim statement. Noted.

- 55 HALC – future EU changes to Data Protection for Councils – update. Noted.
- 56 NALC – Byelaws (England). Noted.
- 57 Governance and Accountability for Small Authorities in England. A practitioners' guide to Proper Practices to be applied in the preparation of statutory annual accounts and governance statements – March 2016. Noted.
- 58 Street Pastors Weekly Diary – 6.5.16. Noted.
- 59 The Local Government Boundary Commission – Electoral Review of Eastleigh Borough Council: Draft recommendations. Noted.
- 60 HCC – notes on HALC Planning for Gypsy and Traveller site conference. Noted.
- 61 HALC Stress Survey Analysis. Noted.
- 62 Electoral review of Hampshire: further limited consultation for Havant and New Forest. Noted.
- 63 Mr Littlecott – concerned over dog fouling in New Century Park. The Clerk advised new signs had been ordered to replace the old and tatty ones.

**64 OUTSIDE BODIES**

Members appointed representatives for outside bodies for 2016/2017.  
Appendix B

**65 FINANCE REPORT**

Mr Spearey proposed to approve the Finance Report dated 16 May 2016, Mr Goss seconded and all voted in favour. Members noted cheque signing and BACS payments.

**66 ANNUAL GOVERNANCE STATEMENT**

Mr Spearey proposed to approve the Annual Governance Statement for 2015/16, Mr Barrett seconded and all voted in favour.

**67 FINAL ACCOUNTS**

Mr Spearey proposed to approve the Final Accounts for year ending March 2016, to note the internal auditor's comments and complete the annual return. Mr Goss seconded and all Members voted in favour. Mrs Douglas completed the Annual Return.

**68 PARISH OFFICE – S106 AGREEMENT**

The Clerk had finally received the document that day and highlighted the main points to Members. She recommended agreeing to the document, in principle, subject to the satisfaction of the Clerk and Chairman.

Mr Bird asked for the compatibility of the compound and building to be checked. The Clerk agreed.

Mr Barrett proposed to approve the S106 agreement in relation to the construction of the Parish Office and Compound at White Tree Farm, subject to the satisfaction of the Clerk and Chairman, Mr Goss seconded and all voted in favour.

This was all the business and the meeting closed at 8.10 pm.

Signed ..... Chairman