



FAIR OAK & HORTON HEATH PARISH COUNCIL

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Minutes of the Full Council Meeting held on Monday 16 JANUARY 2023 at 6.00 pm at the Parish Office, 2 Knowle Park Lane, Fair Oak

P – present, Pt – part of the meeting, Ab – absent, Ap – apologies

P - Cllr Anderson

P - Cllr Scott

P - Cllr Stuppel

P - Cllr Forfar

Ap - Cllr Bird

P - Cllr Douglas (Chairman)

Vacancy

P - Cllr Marsh

Ap- Cllr Couldrey (Vice Chair)

Ap - Cllr Barrett

P - Cllr Smith

P - Cllr McGuinness

Ap - Cllr Higby

P - Cllr Meech

P - Cllr Tennent

Officers in attendance: Ms Mel Stephens, Clerk, Mrs Michelle Leadbitter- Allen, Deputy Clerk and Mrs J Cahill, Responsible Finance Officer (RFO)

PUBLIC SESSION

None present.

71 DECLARATIONS OF INTEREST

Cllr Marsh in Minute No. 81.

72 MINUTES (PAPER A)

RESOLVED:

- a) That the minutes of the Full Council meeting held on 19 December 2022, be signed by the Chairman as a correct record; and
- b) That the delegated planning decisions for w/e 30 December 2022 be deferred to the next council meeting on 20 February 2023.

73 FINANCE REPORT (REPORT B)

Members considered the report and update from the Finance Officer. After consideration, it was: -

RESOLVED:

- a) That the contents of the report be noted; and
- b) That the BACs payments be approved.

74 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded the members that a special council meeting would be held on 7 February at 6 pm to review the foundation design scheme of the Fountain Community Cafe and discuss any possible changes to the allocated budget.

The Chairman requested Councillor support at the Kings Coronation Event on 6 May at New Century Park.

The Chairman reminded members that Linda Greenslade was no longer using the Deputy Clerk email address and her new email would be re-circulated to members for information.

Action: LG

75 CLERK'S UPDATE

The Clerk gave a presentation updating members on key activities taking place across the organisation. The presentation was attached as Appendix 1 to these minutes.

The Chairman commended the Operations Team for providing another brilliant Christmas Trail and beautiful Christmas decorations within the village and Cllr Stupple for his media contributions and support to the Officers.

The Clerk commended the Deputy Clerk for installing the Tetrapak Bin at Woodland Community Centre which had been met with enthusiasm from residents.

The Clerk advised members on other issues, including: -

- the staff Cycle to Work Scheme would be revisited at the Finance Committee meeting in March.
- The Clerk, Deputy Clerk and Cllr Stupple would soon start compiling the Annual Report and appropriate communications for the Council Election Campaign.
- The interactive map of the Parish was close to completion and delivery was expected shortly.
- The Council had received positive feedback from the interim Internal Audit on 12 January.

76 KNOWLE PARK EARMARKED CEMETERY SPACE (REPORT C)

The Council considered the findings of the groundwater survey carried out to determine the suitability of the earmarked site at Knowle Lane for a new cemetery next to the allotments.

The survey had concluded that the site was suitable for cemetery development. It also concluded that 1024 double-depth burials could be provided on the site.

As preparation works for a new cemetery took considerable time and money, officers recommended planning for the delivery of the site commence shortly, starting with budgetary allocations. Members were happy to support the report and findings.

RESOLVED:

- a) That the contents of the report be noted; and
- b) That a budget code be created for the new cemetery.

Action: JC

77 TWYNAMS FIELD (REPORT D)

The Council considered proposals for a rewilding project at Twynams field, which included the following: -

- The installation of donated stock tanks to act as ponds thereby increasing freshwater and wetland plant diversity.
- Planting of various tree species giving better long-term biological carbon sequestration and species diversity.
- Shurb and wild-flower planting, particularly fruit-bearing species during the preparation stage to ensure a diverse range of seeds was available as the landscape developed.
- The creation of wildlife interpretation boards raising awareness of the importance of nature and its protection, as well as the possible formation of a local 'friends of group'.

The Clerk would engage with the local community and invite them to community activity days in the coming weeks and months.

Members indicated their support to the project and its wider aims of helping local nature to thrive.

RESOLVED:

- a) That the project proposals be approved;
- b) That an active naturalistic management approach be undertaken once the site was established; and
- c) That a budget of £ 3000.00 be allocated to support the project.

Action: MS

78 ELECTRIC VEHICLE (EV) CHARGER INSTALLATION AT PARISH OFFICES WOODLAND & HORTON HEATH COMMUNITY CENTRES (REPORT E)

The Council considered a proposal for the installation of EV Chargers for residents, visitors and staff use at the Parish Office, Woodland Community Centre and Horton Heath Community Centre car parks.

The project had been set out as one of the Council's key projects in its Climate Change Action Plan.

To ensure the success of the project members requested that Officers seek references for the proposed installer.

RESOLVED:

- (a) That the proposal to enter into a lease agreement with Char.gy to install chargers be approved;
- (b) That delegated authority to undertake all required administrative and legal tasks pertaining to the installation of EV Chargers be granted to Clerk and Deputy Clerk be agreed;
- (c) That a progress report be submitted to a future Council meeting.

Action: MLA

79 MEETING DATES (REPORT F)

The Council considered the meeting dates for 2021-2023.

RESOLVED:

That the meeting dates set out in Report F be agreed.

80 WORK PROGRAMME & MEMBER TRAINING SCHEDULE (REPORT G)

Members requested that a desktop exercise be undertaken with regards to the cemetery road and that the item be given a scheduled date on the work programme.

RESOLVED:

That the work programme and the member training programme be noted.

Action: MS

81 SUPPLEMENTARY AGENDA ITEM

Cllr Marsh disclosed a non-pecuniary interest in the application as a member of the Local Area Committee of Eastleigh Borough Council which would determine the planning application. Cllr Marsh did not participate or vote on the application but was present during the consideration of the item and vote.

Members considered the following planning application. -

Application No: [F/22/94393](#)

Address: Unit 2 to 3, Botley Road, Fair Oak, SO50 7AN

Description: Change of use from a betting shop (Sui Generis) to a hot food takeaway (Sui Generis); installation of ventilation/plant equipment and other external alterations.

Comments:

The Council does not object to the planning application in principle, but would like the following comments recorded:

- The Council would like to see an enhanced provision of litter bins for patrons using this facility.
- The Council would like bollards installed to prevent anti-social parking outside the facility.
- The Council would like noise from machinery and fans at this facility kept to a minimum to avoid disruption to neighbouring residents.

RESOLVED:

That the above comments be submitted to Eastleigh Borough Council.

Action: LG

Signed Chairman

This was all the business and the meeting closed at 6.59 pm